

State of New York
County of Fulton
Town of Stratford

Minutes of the Stratford Regular Board meeting held on Monday, January 4, 2016 at the municipal building located at 120 Piseco Rd.

Present:

Allicia Rice	---	Supervisor
Allan Perkins	---	Councilman
Richard Fogarty	---	Councilman
Lorraine Rumrill	---	Councilwoman
Joan Ploss	---	Councilwoman
Charles Goodwin	---	Superintendent
Diana Massicotte	---	Town Clerk
Leigh Anne Loucks	---	Assessor
Janet Dickson	---	Deputy Town Clerk
Peg Klages	---	Deputy Town Clerk

Absent:

Norman Wright	---	Code Enforcement Officer
Michael Sokira	---	BTI Director

Supervisor Rice called the regular meeting to order at 6:30 pm with the Pledge to the Flag.

Residents in attendance: Dorothy Eifert, Frank Rice, Susan Fogarty, Heidi Christiansen, and Ken Thompson.

RESOLUTION # 1-16 Naming Elected Officials and their Positions for the year 2016

WHEREAS, the Stratford Town Board held its Reorganizational meeting on January 4, 2016 and

WHEREAS, the Stratford Town Board did examine and review the list of the elected officials and their titles, now therefore be it

RESOLVED, that the following are hereby listed as the elected officials, in the Town of Stratford for the year 2016 as follows:

Supervisor	--	Allicia Rice
Highway Superintendent	--	Charles Goodwin, Sr.

Town Clerk/Tax Collector/Registrar/ Records Management Officer	--	Diana Massicotte
Town Justice	--	Douglas Gardner
Councilman	--	Joan Ploss
Councilman	--	Allan R. Perkins
Councilwoman	--	Lorraine Rumrill
Councilman	--	Richard Fogarty

Offered by: Councilwoman Rumrill, seconded by Councilman Perkins

ADOPTED: Ayes 5 Rice, Perkins, Ploss, Rumrill, Fogarty
Nays 0

Town Clerk Massicotte gave the Oath of Office to Lorraine Rumrill, Richard Fogarty and Charles Goodwin, Sr.

Supervisor Rice stated she wanted to cover Rules of Procedure. She asked if the Board would come in early to sign the vouchers before the meeting.

All Board members are required to read the Financial Report before the meeting.

Supervisor Rice stated she wanted to set up ad hoc committees as needed. Supervisor Rice wants to set up a public information committee Joan Ploss and Alan Perkins and job description committee, appointed Lorraine Rumrill and Dick Fogarty. The committees will meet after the regular meeting which will be open to the public to observe. Job descriptions would only be for appointed personnel. All Board members would receive a packet before each meeting.

Councilman Fogarty suggested that everyone say aye or nay.

Motion made by Councilman Fogarty, seconded by Councilwoman Rumrill to enter into executive session to discuss the employment history of officials appointed by the Board on matters leading to their appointment for 2016.

RESOLUTION #2-16 Naming Appointed Positions for the year 2016

WHEREAS, the Stratford Town Board held its Reorganizational meeting on January 4, 2016 and

WHEREAS, the following information was examined and reviewed by the Stratford Town Board, now therefore be it

RESOLVED, that the following persons are hereby appointed as officials in the Town of Stratford for the year 2016:

Code Enforcement Officer	--	Norman Wright
Registrar of Vital Statistics	--	Diana Massicotte
Dog Control (Animal Control Officer)	--	Karen Jaquay
Health Officer	--	To be determined
Historian	--	Carolyn Walker
Building Maintenance Staff	--	Leo Aubin
Building Janitorial Staff	--	April Carpenter
Sole Assessor	--	Leigh Anne Loucks
Attorney to the Town	--	To be determined
Deputy Town Supervisor	--	Allen Perkins
Deputy Highway Superintendent	--	Earl J.Youker Jr.
Deputy Town Clerk/Tax Collector/ Sub-Registrar	--	Janet Dickson and Margaret Klages
BTI Director	--	Michael Sokira

Offered by: Councilwoman Rumrill, seconded by Councilman Fogarty

ADOPTED: Ayes 5 Rice, Perkins, Ploss, Rumrill, Fogarty
Nays 0

RESOLUTION # 3-16 to set yearly salaries and hourly rates for the year 2016

WHEREAS, the Stratford Town Board held its Reorganizational meeting on January 4, 2016 and

WHEREAS, the town board desires to set the salaries of Elected, and Appointed Officials in the Town of Stratford, Now therefore be it

RESOLVED, that the following yearly salaries and hourly rates as amended for elected and appointed officials, in the Town of Stratford for the year 2016:

Salary Elected & appointed Officials to be paid monthly

(1) Supervisor	\$ 12,000.00
(1) Town Clerk/Tax Collector	\$ 12,000.00
(4) Town Board Members	\$ 1,600.00 ea.
(1) Budget Officer/Bookkeeper to Supervisor	\$ 3,074.00
(1) Payroll Clerk	\$ 1,809.00

(1) Town Justice	\$ 5,000.00
(1) Dog Control Officer	\$ 4,250.00
(1) Code Enforcement Officers	\$ 10,500.00

Salary Appointed Officials to be paid bi-annually:

(1) Attorney to the Town (paid by voucher)	\$ 7,500.00
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Salary Appointed Officials to be paid annually:

(1) Historian	\$ 175.00
(1) Assessment Review Board -Chairman (paid by voucher)	\$ 300.00
(4) Assessment Review Board Members (paid by voucher)	\$ 165.00 ea.
(1) Deputy Superintendent of Highways	\$ 1,000.00
(1) Registrar of Vital Statistics	\$ 563.00
(1) Deputy Supervisor	\$ 700.00

Salary Elected & appointed Officials to be paid weekly:

(1) Sole Assessor	\$ 15,710.00
(1) Superintendent of Highways	\$ 35,505.00

Appointed Employees to be paid hourly:

Motor Equipment Operators (Highway; full-time)	\$ 16.09
Laborers per hr (Highway; full-time)	\$ 10.66
Senior Equipment Operator	\$ 17.78
(1) Deputy Town Clerks -Not to exceed \$3,000.00 per year	\$ 15.00
(1) Laborer (Janitorial & Maintenance Staff)	\$ 10.30

Offered by: Councilman Perkins, seconded by Councilwoman Rumrill

**ADOPTED: Ayes 4 Rice, Perkins, Ploss, Rumrill
 Nays 0**

Abstention: Fogarty

**RESOLUTION #4-16 TO SET THE SALARY OF THE
BOOKKEEPER/BUDGET/OFFICER/PAYROLL CLERK**

WHEREAS, the Stratford Town Board held its Organizational Business meeting on January 4, 2016 and

WHEREAS, the Town Board desires to set the salary of the new bookkeeper/budgetofficer/payroll clerk appointed in the Town of Stratford and now therefore be it

RESOLVED that the following yearly salary of bookkeeper/budget officer/payroll clerk in the Town of Stratford for the year 2016 will be

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|---|------------|
| (1) Budget Officer/Bookkeeper to Supervisor | \$4,674.00 |
| (2) Payroll Clerk | \$1,809.00 |

And does NOT include preparing past due reports. If the new bookkeeper needs to prepare those reports, additional compensation will be awarded, amount to be determined.

Offered by: Councilwoman Rumrill, seconded by Councilman Perkins

ADOPTED: Ayes 5 Rice, Perkins, Ploss, Rumrill, Fogarty
Nays 0

RESOLUTION ON #5-16 stating Organizational Business - Miscellaneous for the year 2016

WHEREAS, the Stratford Town Board held its Reorganizational meeting on January 4, 2016 and

WHEREAS, the following information was examined and reviewed by the Stratford Town Board, now therefore be it

RESOLVED, that the following information is hereby offered for the purpose of conducting business in the Town of Stratford for the year 2016:

Financial Institution:

Supervisor- Adirondack Bank Little Falls, NY 13365
Town Clerk/Tax Collector- M&T Dolgeville, NY 13329

That the Regular meeting of the Town Board of the Town of Stratford will be held on the second Thursday of each month at 6:30 p.m. at Town Hall 120 Piseco Road.

Official newspapers are the Times and the Leader Herald.

That the Supervisor is authorized to do the following: Invest money anytime that there is money to invest. Pay fixed bills such as telephone, electric, gasoline, oil, salaries, contract, insurance, etc., when due. Pay monthly salaries of elected officials on the Thursday following the Board Meeting.

That Gas Mileage for the year 2016 will be \$0.575 per mile.

Offered by: Councilman Perkins, seconded by Councilwoman Ploss

ADOPTED: Ayes 5 Rice, Perkins, Ploss, Rumrill, Fogarty
Nays 0

RESOLUTION #6-16

WHEREAS a request for a time extension has been filed with the NY State Comptroller for the 2015 annual report, and

WHEREAS Town Law 29(10-a) allows for the town board to grant a time extension, be it

RESOLVED that the Supervisor submit to the Town Clerk, within 60 days, a copy of the report to the State Comptroller, and require that the Town Clerk submit a summary to be published within 10 days in the official newspaper, noting that the full report is available for inspection in the Town Clerk’s office.

Offered by: Councilman Perkins, seconded by Councilwoman Ploss
ADOPTED: Ayes 5 Rice, Perkins, Ploss, Rumrill, Fogarty
Nays 0

RESOLUTION #7-16

WHEREAS Town Law 62(1), 123 requires the annual accounting by each officer who has received or disbursed any moneys, be it

RESOLVED that annual financial accounting of the town clerk and the justice be provided to the town board by January 21, 2016.

Offered by: Councilwoman Rumrill, seconded by Councilman Fogarty
ADOPTED: Ayes 5 Rice, Perkins, Ploss, Rumrill, Fogarty
Nays 0

RESOLUTION #8-16

WHEREAS General Municipal Law 85 allows the board to adopt a resolution regarding charges on returned checks, be it

RESOLVED that the charge that the bank imposes be imposed on each check tendered as payment and returned for insufficient funds.

Offered by: Councilwoman Ploss, seconded by Councilwoman Rumrill
ADOPTED: Ayes 5 Rice, Perkins, Ploss, Rumrill, Fogarty
Nays 0

Supervisor Rice read the following Contract for Fire and/or Emergency Protection:

This Agreement made the 4th day of January 2016, between the Town of Stratford, Fulton County, New York, hereinafter designated as the Town and the Stratford Volunteer Fire Company of Stratford, Fulton, New York, hereinafter designated as the Fire Company.

WITNESSETH:

WHEREAS: following a public hearing duly held, the said Town duly authorized a contract with the said Fire Company for fire and and/or emergency protection to the areas of the said Town determined by the Fulton County Fire Distgrict boundaries upon the terms and conditions herein set forth.

NOW, THEREFORE the Town does engage the Fire Company to furnish fire and/or emergency protection to said Town and the Fire Company agrees to furnish such protection in manner following, to wit:

1. The Fire Company shall at all times during the period of this agreement be subject to call for attendance upon any fire and/or emergency occurring in such town, and when notified by alarm or telephone from any person within the town of a fire and/or emergency within the town such department shall respond and attend upon the fire and/or emergency without delay with suitable fire fighting and/or emergency apparatus of the Fire Company. Upon arriving at the scene of the fire and/or emergency, the firemen of the Fire Company shall proceed diligently and in every way possible to extinguish the fire and/or handle the emergency, and the saving of life and property in connection therewith.
2. In consideration of furnishing aid and the use of its fire fighting apparatus and/or emergency equipment as aforesaid the Fire Company shall receive the sum of \$60,000.00 to be paid between February 1st and 15th of the year 2016.
3. All monies to be paid under any provisions of this agreement shall be a charge upon the Town of Stratford to be assessed and levied upon the taxable property in said Town and collected with the Town taxes.
4. This agreement shall be for a period of one year commencing January 1, 2016 to December 31, 2016.
5. The Fire Company will hold the Town of Stratford harmless from any and all damages to persons or property incurred by negligence of the Fire Company, its volunteer fireman or its assistant volunteer fireman in performance of this contract.

Supervisor Rice suggested changing Fireman to Firefighter.

Supervisor Rice stated her office hours would be Tuesday and Thursday 10:00 am to 2:00 pm And Saturday 12 noon to 3:00 pm.

OLD BUSINESS

Motion made by Councilwoman Ploss, seconded by Councilwoman Rumrill to change the regular January 14 meeting to January 21 at 6:30.

ADOPTED Ayes - 5 Rice, Rumrill, Fogarty, Ploss and Perkins
Nays – 0

Supervisor Rice gave a copy of an Agreement for the Expenditure of Highway Moneys to Superintendent Goodwin to fill out and bring to next meeting. Copies were given to Board members.

Sue Fogarty asked who the new bookkeeper would be. Supervisor Rice said it would be Kelly Wilder.

APPROVAL OF MINUTES

Motion made by Councilman Perkins, seconded by Councilwoman Rumrill to approve the End of Year Board meeting minutes of December 28, 2016.

ADOPTED Ayes - 5 Rice, Rumrill, Fogarty, Ploss and Perkins
 Nays – 0

NEW BUSINESS

None

With no further business, on a motion by Councilwoman Ploss seconded by Councilwoman Rumrill, the meeting was adjourned at 8:35 pm.

Respectfully submitted,

Diana Massicotte, Town Clerk