

(DRAFT)
State of New York
County of Fulton
Town of Stratford REORGANIZATIONAL MEETING MINUTES
Municipal Building, 120 Piseco Road
January 3, 2023

<u>Richard Fogarty</u>	<u>Supervisor</u>
<u>Patricia A.W. Dineen</u>	<u>Town Clerk</u>
<u>Lorraine Rumrill</u>	<u>Councilwoman</u>
<u>Todd Vedder</u>	<u>Councilman</u>

Supervisor Richard Fogarty call lthe Reorganizational Meeting to order at 6:34 pm. with the Pledge of Allegiance to the Flag.

RESOLUTION # 1-2023 Naming Elected Officials for the year 2023

WHEREAS, the Stratford Town Board held its Reorganizational meeting on January 3, 2023 and

WHEREAS, the following information was examined and reviewed by the Stratford Town Board, now therefore be it

RESOLVED, that the following persons at this moment listed as the elected officials in the Town of Stratford for the year 2023:

Supervisor	Richard Fogarty	Jan. 2022 - Dec. 2023
Robert Knapp III	Highway Superintendent	Jan. 2022 - Dec. 2023
Patricia A. W. Dineen	Town clerk/tax collector	Jan. 2022 - Dec. 2023
	Registrar/Records Management Officer	
Lorraine Rumrill	Councilwoman	Jan. 2022 - Dec. 2023
Tiffany Rutkowski	Councilwoman	Jan. 2022 - Dec. 2023
Todd Vedder	Councilman	Jan. 2022 - Dec. 2025
Scott Seeley	Councilman	Jan. 2022 - Dec. 2025

Offered by: Supervisor Fogarty, seconded by Councilwoman Rumrill

ADOPTED: Ayes 3 Fogarty, Rumrill, Vedder
Nays 0

RESOLUTION # 2-2023 Naming Appointed Positions for the year 2023

WHEREAS, the Stratford Town Board held its Reorganizational meeting on January 3, 2023 and

WHEREAS, the Stratford Town Board did examine and review the list of the appointed town officials and their titles, now therefore be it

RESOLVED, that the following are hereby listed as the appointed officials, in the Town of Stratford for the year 2023 as follows:

David Galarneau	Sole Assessor, 6yr term 9/2019 – 9/30/2025
Michael Viscosi	Town Attorney
Brandon Loren	Bookkeeper, appointed by the Supervisor
Patricia A. W. Dineen	Registrar of Vital Statistics
Brenda Davy Minso	Deputy Town Clerk, appointed by Town Clerk
Michael Sokira	BTI Director
Karen Jaquay	Dog Control Officer
Moira Marshal	Town Historian
Leo Aubin	Building Maintenance
Lorraine Rumrill	Building Janitorial Staff
John Ploss	Board of Review(chairman) 04/01/2020-09/30/2026
Larry Neeley	Board of Review 10/01/2022-09/30/2027
Brenda Davy Minso	Board of Review 03/09/2022-09/30/2023
Connie Vaniger	Board of Review 02/01/2021-09/30/2025
Henry Eifert	Board of Review 03/09/2022-09/30/2024
Lorraine Rumrill	Deputy Town Supervisor, appointed by Supervisor
Wade Allen	Deputy Town Superintendent,appointed by Highway Superintendent

Offered by: Supervisor Fogarty, seconded by Councilwoman Rumrill

ADOPTED: Ayes 3 Fogarty, Rumrill, Vedder
Nays 0

RESOLUTION # 3-2023 to set yearly salaries and hourly rates for the year 2023

WHEREAS, the Stratford Town Board held its Reorganizational meeting on January 3, 2023 and

WHEREAS, the town board desires to set the salaries of Elected, and Appointed Officials in the Town of Stratford, Now therefore be it

RESOLVED, that the following yearly salaries and hourly rates as amended for elected and appointed officials, in the Town of Stratford for the year 2023:

Salary Elected & appointed Officials to be paid monthly

(1) Supervisor	(monthly payroll)	\$ 12,360.00
(1) Town Clerk/Tax Collector	(monthly payroll)	\$ 12,730.00
(4) Town Board Members	(monthly payroll-4@\$1600.)	\$ 6,400.00
(1) Bookkeeper to Supervisor	(\$35/hr) (up to)	\$ 5,100.00
(1) Town Justice	(monthly payroll)	\$ 5,305.00
(1) Dog Control Officer	(monthly payroll)	\$ 4,647.00
(1) Code Enforcement Officer	(monthly payroll)	\$ 11,500.00
(1) Attorney to the Town	(\$750/month paid by voucher)	\$ 12,000.00
(1) Historian		\$ 500.00
(1) Assessment Review Board -Chairman	(paid by voucher)	\$ 235.00
(4) Assessment Review Board Members	(paid by voucher)	\$ 165.00 ea.
(1) Registrar of Vital Statistics		\$ 250.00
(1) Deputy Supervisor	(December voucher)	\$ 700.00
(1) Sole Assessor		\$ 16,975.00
(1) Superintendent of Highways		\$ 39,500.00
(1) Deputy Superintendent of Highways	(\$24.03/wk)	\$ 1,250.00
Motor Equipment Operators	(Highway; full-time)	\$ 19.79/hr
Laborers	per hr (Highway; full-time)	\$
Senior Mechanic		\$ 21.87/hr
Senior Equipment Operator		\$ 21.87/hr
(1) Deputy Town Clerks	-Not to exceed \$2,000.00 per year	\$ 15.00/hr
(1) Janitorial	(monthly payroll)	\$ 14.20/hr
(1) Maintenance	(payroll by voucher)	\$ 14.20 /hr

Offered by: Supervisor Fogarty, seconded by Councilwoman Rumrill

ADOPTED: Ayes 3 Fogarty, Rumrill, Vedder

Nays 0

RESOLUTION ON # 4-21 stating Organizational Business - Miscellaneous for the year 2023

WHEREAS, the Stratford Town Board held its Reorganizational meeting on January 3, 2023 and

WHEREAS, the following information was examined and reviewed by the Stratford Town Board, now therefore be it

RESOLVED, that the following information is hereby offered for the purpose of conducting business in the Town of Stratford for the year 2023:

Financial Institution:

Supervisor- M&T Bank Johnstown, NY 12095

Town Clerk/Tax Collector- M&T Little Falls, NY 13365

That the Regular meeting of the Town Board of the Town of Stratford will be held on the second Thursday of each month at 6:30 p.m. at Town Hall 120 Piseco Road.

Official newspaper are the Times and the Leader Herald.

The proposed Stratford Volunteer Fire Company Contract approved by the town board as stated. \$80,000. Per year, for a contractual term from January 1- December 31, 2023. Payment due February 1, 2023 in the amount of \$80,000.00 due.

After reviewing the current procurement policy, Resolution #5-19, passed on January 3, 2019, The Town Board moved to pass the same procurement for the fiscal year 2023 with the following addendum under Guideline 4, "emergencies.

January 2022 addendum: If an emergency rental or purchase is needed the Town Board members will be notified by the Town Supervisor of the situation, the amount needed that goes above the procurement policy guidelines, and the reason for the emergency decision to be made before the next Town Board meeting."

2023 Sexual Harassment Policy: The Town Board appointed Compliance Officers Scott Seeley and Lorraine Rumrill

After reviewing the Sexual Harassment policy in place, Resolution #16-19 passed on January 10, 2019, the Town Board moved to pass the same Sexual Harassment policy for 2023.

That the Supervisor is authorized to do the following: Invest money anytime that there is money to invest. Pay fixed bills such as telephone, electric, gasoline, oil, salaries, contract, insurance, etc., when due. Pay monthly salaries of elected officials on the Thursday of the Board Meeting.

That Gas Mileage for the year 2023 will be \$0.625 per mile.

An audit will be done of the of the Town Clerk and the Judge books prior to January 20, 2023.

The AUD Audit for the NYS Comptrollers Office will be prepared by David Reed Accounting, Little Falls NY.

Offered by: Councilwoman Rumrill, second by Councilman Vedder

AYES 3 Fogarty, Rumrill, Vedder

NAY 0

With no further business, a motion to adjourn was made by Councilman Vedder and second by Councilwoman Rumrill.

Meeting adjourned at 6:40PM

Respectfully submitted

**Patricia Dineen
Town Clerk**