

Building Permit Form

TOWN OF STRATFORD

COUNTY OF FULTON

Robert Knapp, Code Enforcement Officer

120 Plseco Rd

PO Box 186

Stratford NY 13470

Phone: (315) 360-6239 Fax: (315) 429-0527

Dear Applicant:

Enclosed are the building permit application forms required in accordance with the application procedure regulations contained in Title 19 of the Official Compilation of Codes, Rules and Regulations of the State of New York and Local Law #2 of 1989 of which copies are available upon request.

A permit will only be issued when it is determined that the application and all supplemental forms are complete and the proposed work conforms to applicable requirements of the New York State Fire Prevention and Building codes.

Any questions concerning these procedures or application forms would be directed to the Codes Enforcement Official (CEO). A pre-construction meeting is recommended with the CEO prior to the issuing of any building permit. Please contact the Codes Enforcement Official at (315) 360-6239 (leave a message) to schedule a meeting and/or obtain application forms.

The permit fee, as specified in the enclosed forms, will be submitted with the completed application forms. Please make all checks payable to the Town of Stratford. All applicable areas, including supplemental sheets, will be completed before applications will be considered for approval. All electrical permit charges are to be paid to the electrical inspector.

Undertaking any construction activity that requires a building permit prior to obtaining such a permit is prohibited. In considering what action, if any, to take in specific cases, the Town of Stratford Codes Department will evaluate violations based on prior experience with the applicant and other relevant factors.

Sincerely,

Robert Knapp
Code Enforcement Officer

